



Imo State Ministry of Commerce and Industry
Imo State Secretariat Complex, Port Harcourt Road, Owerri Imo State,
Owerri, Nigeria.
Tel No. +2348067122700

APPLICATION PROCESS AND GUIDELINES FOR LOADING AND OFFLOADING

In pursuant of Imo State Citation and Revenue Administration Law, 2021 (see https://imostate.gov.ng/IMSG/Common/Services/SFTAS_4 pg54-141) , all individuals and organizations seeking to load and offloading in Imo State can apply through the following process and guidelines:

STEPS	GUIDELINES	DURATION	ASSOCIATED COST
Step 1	<ul style="list-style-type: none"> ✓ The applicant makes enquiry at the Ministry of Commerce and Industry, State Secretariat Complex, Port Harcourt Road, Owerri Imo State, Owerri, Nigeria ✓ The applicant fills out an enquiry form with details of his requirements at no cost. ✓ Ministry of Commerce and Industry provides list of credible suppliers 	1 day	No charges
Step 2	<ul style="list-style-type: none"> ✓ The applicant contacts his preferred supplier. (This can be either by phone, email or physical.) 	1 day	Prices varies and based on agreement between supplier and applicant

	<ul style="list-style-type: none"> ✓ The Applicant verify authenticity and condition of products / goods. ✓ The Applicant makes payment through bank deposit or POS to the supplier ✓ The applicant provides proof of payment to the supplier 		
<p>Step 3</p>	<p>LOADING AND OFFLOADING (Commence the packing and loading of the products from the supplier's warehouse)</p> <p>All payments should be made directly to state government designated agents at the loading location.</p> <p>Service Delivery Timeline</p> <p>We aim to ensure step 1 – 3 will be concluded within 3-5 Working Days prior to the final stage for haulage described in step 4</p>	<p>3-5 days</p>	<p>For this step, the following tariff are applicable statewide:</p> <ul style="list-style-type: none"> ✓ Trailers & Containers/12 tyres – N40,000 ✓ Trailers & Containers/10 tyres – N35,000 ✓ 911 Trucks - N25,000 ✓ Faulkers -N20,000 ✓ Semi-Trucks / 608 - N15,000 ✓ Datsun Shuttle Trucks – N5000
<p>Step 4</p>	<p>HAULAGE</p> <p>After products have been loaded at the designated warehouse, the loaded vehicle begins its transit out of the state.</p> <p>At the exit borders of the state, a haulage / commerce fee is paid to designated agents.</p>	<p>1 day</p>	<p>The approved tariff is outlined below HAULAGE AND COMMERCE FEES:</p> <ul style="list-style-type: none"> ✓ Small Trucks (Pick Up) – N500 ✓ Truck with Six Tyres (Dyna) - N1000 ✓ Truck with Six Tyres (911) - N2000 ✓ ✓ Truck with Twelve Tyres - N3000 ✓ Trailer - N4000

**For more information, enquiry, or complaints please contact
Imo State Ministry of Commerce and Industry Trade Customer Service
located at Imo State Secretariat Complex, Port Harcourt Road, Owerri Imo State,
Owerri, Nigeria. Tel No. +2348067122700, email: diketouchi@gmail.com between
10:00 AM and 5 PM (Monday – Friday, excluding public holidays)**

Signed: Commissioner, Imo State Commerce, and Industry

27th October 2022