



**IMO STATE MINISTRY OF DIGITAL ECONOMY AND E-GOVERNMENT
KM 28 EGBU ROAD, OWERRI
IMO STATE
TEL: 2348036101044**

**APPLICATION PROCESS AND GUIDELINES FOR OBTAINING APPROVAL
FOR RIGHT OF WAY (ROW)**

In accordance with the provisions of Imo State Governor’s Executive Order 007, 2020 on ROW, The Ministry of Digital Economy & E-Government is authorized to issue permits for the use of Right of Way to ALL telecommunications operators, electricity generation and distribution companies (Gencos and Discos), amongst others. All individuals and organizations seeking to obtain a Right of Way permit can apply through the following process:

Step 1: Submit application.

The applicant will submit a letter of application addressed to:
Hon. Commissioner for Digital Economy & E-Government,
KM 28 Egbu Road Owerri

The following information should be on your letter of application:

1. Current Company address and Valid Phone Contact
2. The subject of your application must clearly state, “Application for Right of Way.”
3. Proof of Tax Identification Number (TIN)
4. Indicate area of interest for installation

Step 2: Gather and submit copies of all required documents.

The company must gather and submit photocopies of the following documents:

- a. Certificate of Incorporation of Company with CAC
- b. Certified True Copy of (CTC) of Articles & Memorandum of Association
- c. Certified True Copies (CTC) of Form CO7 (List of Company Directors)
- d. Tax Clearance Certificate or Evidence of Current Tax Clearance Certificates
- e. Certificates of qualified Technical Staff (where applicable)

- f. Project proposal including the list of routes, scope of work, budget, evidence of funding, portfolio of prior fiber deployment, site survey/assessment plan, risk assessment, compensation plan, occupational health and safety plan.
- g. Evidence of payment

Step 3: Cost and Location of Payment:

Upon the Commissioner's Initial approval, the Applicant will be issued an invoice with the following information:

Amount: NGN250,000.00 (Two Hundred and Fifty Thousand Naira)

Account Name: Imo state Government TSA Account

Bank: All commercial Banks in Nigeria

Note: N250,000.00 (Two Hundred and Fifty Thousand) above is a non-refundable payment/deposit for the Processing fee (Prime charge).

STEP 4: Inspection by Ministry of Land, Survey & Physical Planning

The Ministry of Lands, Survey & Physical Planning will invite the applicant for inspection upon receipt of his application from the commissioner, Ministry of Digital Economy & E-Government for:

Inspection of proposed routes

Study of Route Diagram, Distance to be covered.

Inspection fee: N100,000.00

Time frame: 7 days

STEP 5: Ministry of Works

Re-assess the project proposal, including the list of routes, scope of work, budget, portfolio of prior fiber deployment, site survey/assessment plan, risk assessment, and occupational health and safety plan.

Processing fee: N100,000.00

Time frame: 7 days

Step 6: Approval and Collection:

Successful applicants are notified via phone or text to visit the Commissioner for Digital Economy & E-Government office for approval collection at the address below.

The approval is valid for 12 months and is subject to revalidation.

Timeframe:

The timeframe to process the application is within twenty-one (21) days, depending on the scope of work and as long as they meet the requirements to be processed.

For more information, inquiries, or complaints, please visit the Commissioner for Digital Economy & E-Government, KM 28 Egbu Road, Owerri, Imo State.

Phone Number: +2348036101044

Published 28th December 2023

Dr. Chiemerie Amadi
Hon. Commissioner for Digital Economy & E-Government

